

Central Oregon
WEDDING &
EVENT Show

January 14, 2012
Rules and Regulations

Noncompliance with any of these rules and regulations could result in removal from the Expo without refund of fees.

- All standard space is 10 feet by 8 feet.
- All equipment and supplies must be supplied by the Vendor
- All applications are subject to *Central Oregon Wedding & Event Show* Committee approval.
- All menus and products are subject to Committee approval
- Vendors who participated in the **January, 2011** show have the first right to refusal of their booth space (*subject to Central Oregon Wedding & Event Show Committee approval*). To maintain your first right to refusal, your application and a **50 % deposit** must be received by **May 15, 2011**. **Returning vendors will receive a 10% discount if their deposit is received by May 15, 2011.**
- A **50% deposit** is required to reserve your booth space. Booth space is reserved on a first come first served basis. All fees must be paid by **December 1, 2011**. If fees are not paid by **December 1, 2011** Vendor space may be cancelled without refund of fees unless payment arrangements have been made with the committee.
- **Cancellation Policy:** 25% of fees will be retained for any cancellation after registration has been verified. 50 % of fees will be retained for any cancellation after **December 1, 2011**. 100 % of fees will be retained for any cancellation after **December 1, 2011**.
- A guarantee on booth location will only be given to those returning vendors that have the **first right to refusal** and who have reserved their space before **May 15, 2011**. Otherwise no guarantee of location will be made and your space will be released and available for new vendors to reserve.
- **No guarantee of exclusivity of type of product will be made.**
- Vendor agrees to arrive during the designated set up time and to remain open during Show hours of operation. (**Vendor set up time is 7:00 AM Be ready for business by 8:30 AM.**)
- Vendors are responsible for removing their cars from the Show area by the designated time and are responsible for their own parking. **Please park your vehicles as far away from the building as parking will allow leaving space close to the building for show attendees.**

Vendor Signature

Date

Central Oregon
WEDDING &
EVENT Show

**The Central Oregon Event & Wedding Show
January 14, 2012**

Release and Waiver of Liability and Indemnity Agreement

This agreement is made (month/date/year) _____, in the City of Bend, County Deschutes, between (print your name here) _____

Hereinafter referred to as "Vendor" and *The Central Oregon Wedding & Event Show, The Riverhouse, & Incredible Events* hereinafter referred to as "Committee". IN CONSIDERATION FOR PARTICIPATION in the *The Central Oregon Wedding & Event Show*, the undersigned hereby agrees to the following:

1. Vendor releases and discharges the Committee from all liability to, for all loss or damage and any claims of demand therefore, on account of injury to any individual or property resulting from the Vendor's participation in *The Central Oregon Wedding & Event Show*.
2. Vendor agrees to indemnify and hold harmless the Committee from any loss, liability, damage or cost, including attorney fees, arising out of Vendor's participation in the *The Central Oregon Wedding & Event Show*, whether caused by the negligence or willful act of the Vendor or any other person or persons.
3. Vendor hereby assumes full responsibility for the risk of bodily injury, death or property damage relating to or arising out of Vendor's participation in the *Central Oregon Wedding & Event Show*.
4. Undersigned further expressly agrees that the foregoing RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as permitted by the laws of the State of Oregon. If any provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

Vendor Signature

Date





Central Oregon WEDDING & EVENT Show

The Central Oregon Wedding & Event Show Exhibitor Application January 14, 2012

Return to: Central Oregon Wedding and Event Show
3873 NW 21st St
Redmond, OR 97756
(541) 408-1135 Laura Chick

Make Checks payable to: Central Oregon Wedding and Event Show

Business Name: _____

Applicant Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Business Phone: (____) _____ Cell Phone: (____) _____

Website Address: _____

Exhibitors Names:

SPACE FEES: All booths include Electrical

8 x 10 Booth Space	\$450.00	_____
8 x 10 Corner Booth Space (Only 12 available)	\$500.00	_____
All Lobby Booths	\$500.00	_____
10 x 10 Booth Space Downstairs Expo Room	\$350.00	_____
Shared Booth Fee	\$100.00	_____
Banner ad for one year on www.thecoshow.com Web Site	\$100.00	_____
Total Registration Fees Enclosed		\$ _____

I hereby agree to abide by the rules and regulations of *The Central Oregon Wedding & Event Show*

Vendor Signature _____ **Date** _____